

# **SCHOOL TO APPRENTICESHIP PROGRAMS**

The School to Apprenticeship application packet may be found on the FNSBSD website at:  
**[HTTP://WWW.K12NORTHSTAR.ORG/DEPARTMENTS/CURRICULUM/CTE/APPRENTICESHIPS](http://www.k12northstar.org/departments/curriculum/cte/apprenticeships)**

## Fairbanks North Star Borough School District

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### SCHOOL TO APPRENTICESHIP PROGRAMS' TIMELINE

APPRENTICESHIP APPLICATION PROCESS	DATES	RESPONSIBLE PARTY
Students must be at least 17 years of age to apply	2014-2015	Student
Applications made available to students no later than January 1, 2015	January 1, 2015	Counselors/STA Coordinator
Application due to student's school counselor	February 27, 2015	FNSBSD students
School review (principal & counselors) and rank all applications	March 1-14, 2015	Principal and counselors
CTE Director provides screened applications to trade unions	March 20, 2015	CTE Director
Principal may meet with trade unions, if needed, to review applications.	TBD	Principal and trade union representatives
Trade unions notify the CTE Director of selected applicant(s).	April 15, 2015	Trade union representatives
CTE Director notifies principals of selected applicants.	April 20, 2015	CTE Director
STA Signing Ceremony with principal, parents, student, counselors, & trade union rep at the school district. Ceremony will be held at the FNSBSD Administrative Center in the School Board room.	<b>May 7, 2015, 3:00-4:15</b>	Principal
Students will begin the program near the time of graduation. Dates may vary with each union. Schools may need to work with students to accommodate final exams, etc.	May 2015	FNSBSD students, principals, counselors, parents, and trade representatives.

**SCHOOL TO APPRENTICESHIP PROGRAMS  
APPLICATION PACKET**

**Overview:**

The School to Apprenticeship (STA) programs are special agreements designed to enable high school seniors to gain direct entry into a registered apprenticeship program by applying to the STA program sponsored by the Fairbanks North Star Borough School District (FNSBSD) and one of the following:

Alaska Joint Electrical Apprenticeship & Training Trust (AJEATT),  
Fairbanks Area Carpenters,  
Fairbanks Alaska Area Plumbers & Pipefitters, or  
Ironworkers.

Successful applicants will become registered apprentices. As a registered apprentice, STA participants will be expected to conform to the apprentice standards and policies adopted by the trade organization.

**School-to-Apprenticeship applicants must provide proof of the following additional eligibility requirements:**

- Be at least 17 years of age,
- Have a valid State of Alaska driver's license,
- Be currently enrolled in a FNSBSD high school,
- Be a resident of Alaska for a minimum of 1 year,
- Be physically fit to perform the apprenticeship work, and
- Provide a résumé.

**SCHOOL TO APPRENTICESHIP APPLICATION**

Date: \_\_\_\_\_ High School Graduation Date: \_\_\_\_\_  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Email: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

<b>Education</b>	<b>Name &amp; Address of Institution</b>	<b>Dates of Attendance</b>	<b>GPA</b>

Highest level of math taken (e.g., Algebra, Calculus, etc.): \_\_\_\_\_  
List CTE courses taken within the indicated years (i.e., 9th grade, 10th grade, etc.):

<b>9th grade</b>	<b>10th grade</b>	<b>11th grade</b>	<b>12th grade</b>

The application packet must include the following:

- A completed STA application.
- A letter of interest expressing reasons for applying to the STA program.
- Proof of age by providing a copy of birth certificate or passport.
- Official local high school transcripts.
- School attendance record.
- WorkKeys scores.
- Valid State of Alaska driver's license.
- Current résumé containing work history.
- Two letters of reference from the applicant's school.

**Indicate which trade(s) this application is being submitted for:**

- Carpenters       Electrical       Ironworkers       Plumbers & Pipefitters

***Completed applications with associated required documents are due to the student's high school counselor by February 27, 2015.***

**STATEMENTS OF UNDERSTANDING**

Read and initial each box below:

- 1. I have read and understand the School to Apprenticeship program requirements.
- 2. I have provided documentation of academic qualifications for apprenticeship.
- 3. I understand that an incomplete or unsigned application packet will not be processed.
- 4. I understand that, if selected, I may be required to complete examinations that may include a physical examination or drug test as required by the trade organization.

**We hereby submit the application and verify all information provided on this form is true and accurate. We hereby grant permission to former employers, references, and schools to disclose information related to the application process. We agree that any false statements made on this application may be grounds for disqualification from the STA program.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Student**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Parent/Guardian**

**ASSESSMENT, GPA, & MATH REQUIREMENTS FOR APPRENTICESHIP APPLICATIONS**

<b>Apprenticeship Programs</b>	<b>Algebra I (min. grade)</b>	<b>Algebra II (min. grade)</b>	<b>Core Courses (min. GPA)</b>	<b>CTE Courses (min. GPA)</b>	<b>Work Keys (min. score)</b>
Carpenters	N/A	N/A	B grade (3.0)	B grade (3.0)	N/A
Electrical	C	B (at least one semester)	B grade (3.0) or attain level 6 Work Keys	B grade (3.0)	6 in math
Plumbers & Pipefitters	N/A	B* (at least one semester)	B grade (3.0) or attain level 6 Work Keys	B grade (3.0)	6 in math
Ironworkers Local Union No. 751	C grade (2.0)	N/A	C grade (2.0)	C grade (2.0)	N/A

All the apprenticeship programs require students to:

- ✓ Complete one of the following College & Career Readiness assessments:
  - ✚ ACT,
  - ✚ SAT, or
  - ✚ WorkKeys
- ✓ Obtain a high school diploma, and
- ✓ Comply with the apprenticeship attendance policy.

N/A = not addressed

\* If algebra II has not been taken, then student must attain level 6 in math with WorkKeys

**NOTICE OF EQUAL EMPLOYMENT OPPORTUNITY**

The Fairbanks North Star Borough School District does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, marital status, pregnancy, sexual orientation, gender identity or veteran status.

The Fairbanks North Star Borough School District does not discriminate on the basis of sex in violation of Title IX of the Education Amendments of 1972 in the educational programs or activities which it operates.

The Fairbanks North Star Borough School District does not discriminate on the basis of disability in violation of Section 504 of the Rehabilitation Act of 1973. This includes admission or access to, or treatment or employment in its programs, services, and activities.

Individuals requiring further information should contact the designated compliance director:

Ms. Elizabeth (Bett) Schaffhauser  
Employment and Educational Opportunity Director  
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4th Floor, Suite A, Room 410  
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